

## **Privacy Notice**

Seren's Quizzes.

We take your privacy very seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

### **What personal data we hold on you**

Personal data means any information about an individual from which that individual can be identified.

We collect, use, store and transfer some personal data of our Quiz participants.

You provide information about yourself when you register for a Quiz, and by filling in a form for an event online, or by corresponding with us by phone, e-mail or otherwise.

The information you give us may include your name, e-mail address and/or phone number.

We need to collect personal data to manage the Quizzes and should you not provide that data, we may not be able to keep you updated with Quiz Events.

### **Why we need your personal data**

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need participants' and members' personal data is to be able to run the Quizzes.

Our lawful basis for processing your personal data is that we have a contractual obligation to you as a participant or member to provide the services you are registering for.

### **Who we share your personal data with**

Your data is not shared with any other person or organisation.

### **Protection of your personal data**

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

### **How long we hold your personal data**

We keep personal data on our participants and members while they continue to be a participant or member or are otherwise actively involved with the Quiz. We will delete this data six months after a participant or member has last attended a Quiz or sooner if specifically requested and we are able to do so.

**Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the us. If you choose not to share your personal data with us we may not be able to register or administer your attendance at Quizzes.

We may update this Privacy Notice from time to time and will inform you to any changes in how we handle your personal data.

If you have any questions about this Privacy Notice then please contact the organiser of the Quizzes Mike Pomeroy at [mike.pomeroy@specialist-computing.net](mailto:mike.pomeroy@specialist-computing.net)